



**QAPPD  
ANNUAL GENERAL ASSEMBLY  
July 16<sup>th</sup>, 2024**

Start Time: 9H15 AM

End Time: 10H30 AM

Present: Attendance Sheet – attached page 3.

**AGENDA**

1. Hallie Moyse, president, welcomes members to annual AGM.
2. Approval of Previous Minutes – June 2<sup>nd</sup>, 2023 – approved by Sara Maiorano, seconded by Giovanna Ballaro.
3. Notice to Reader 2023-2024 presented by Stephen Moneit. Stephen presented the financial report ending March 31st, 2024, to all members. Approval of Report by Kim Menna, seconded by Sara Maiorano.  
  
Hallie Moyse motioned to re-elect Stephen Moneit for QAPPD's 2024-2025 audit, seconded by Maria Cotsomitis.
4. Kim Menna and Randy Zucker by acclamation are re elected as QAPPD board members, motioned by Sara Maiorano, seconded by Maria Cotsomitis.
5. President's report: Hallie mentions how the board made the decision when decoding to hire Luisa Iglio for continuity of the QAPPD board and for being very helpful in terms of professional development. Explaining how time in planning events a job onto itself is. Hallie mentions how our board has been working very collaboratively and that there will be elections amongst the board to define each members role. The board will be planning a date shortly to plan the new event calendar. It was mentioned how the change of venue has been very well appreciated by all. Members feedback will be asked about what they would like to see more of at QAPPD meetings and events moving forward.

6. Stephen Moneit Audit Tips: Stephen has noticed that many CPEs are in financial difficulties. Salaries moves the needle when in deficit. He recommends 12 to 13. educators for a CPE with 80 children and with a total of 17 000 to 20 000 educator hours per year. The hours worked by staff working special needs children do not count in your educator hours on your financial report. The MF will only subsidize the real number of educators needed for the number of children in your CPE. If you have extra staff, staff overlapping this will increase your salaries. The number of aides for special needs children is also questioned. The subsidy received for a special needs child does not cover a full day of shadowing. Renting vs owning is a better option when subsidized. If occupancy of ECP exceeds 8% of your number of children on your permit, your center can get the grant for milieu défavorisé. You can also receive your grant immediately for a new special needs child by identifying it in your TOPS in clic Secure.
7. Meeting adjourned at 10h55 am.

Respectfully submitted by: Stella De Gaetano, Administrator